

**Burr Ridge Park District
Regular Meeting
August 22, 2011**

REGULAR MEETING

The Regular Meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 7:04pm by President Rob Quigley.

Present: Board Members Bergholz, Caplis, Fara, Malloy, Quigley
Absent: None
Also Present: Jim Pacanowski, Director of Parks and Recreation,
Jamie Janusz, Superintendent of Finance,
Lavonne Campbell, Superintendent of Recreation

APPROVE

August 22, 2011 Agenda

No changes were made to the August 22, 2011 Agenda.

June 20, 2011 Public Hearing and Regular Meeting Minutes (Tabled from July)

Malloy moved, seconded by Fara and approved by roll call vote to approve the June 20, 2011 Public Hearing and Regular Meeting Minutes.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

July 11, 2011 Regular Meeting Minutes

Malloy moved, seconded by Bergholz and approved by roll call vote to approve the July 11, 2011 Regular Meeting Minutes.

Ayes: Bergholz, Caplis, Malloy, Quigley Nays: None Abstain: Fara

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to the written report.

REPORTS

Director of Parks and Recreation

In addition to the written report, Pacanowski provided the Board with a form that will be used in combination with the standard rental application for rentals of shelters and park grounds. This form will be used to gather additional details for unique park usage of these areas and facilities and will help facilitate a smooth and safe rental.

Board Member Fara asked if a notation will be made on the standard application stating that this additional form must be completed in order for rentals to be approved.

Pacanowski responded that verbage on the standard application will be added. Board Member Bergholz will meet with Pacanowski to go over some suggested verbage changes.

Pacanowski informed the Board that another incident of paintball damage was done at Harvester Park. The culprits were apprehended and admitted guilt. Officer Angie Zucchero was involved in the process, the parties were forced to return to Harvester to clean the signs that were damaged by the paint. In addition, Pacanowski has begun inquiry in order to pursue the complaint.

Pacanowski notified the Board that all the hanging branches and dead limbs hanging over the trails at Oak Grove have been trimmed back and will be chipped.

A few trail improvements have been completed at Harvester wetlands. There were a few low lying areas that have been built up with the mini grader with swails added on the sides in order to attempt to fix the chronic wet areas without the need to build boardwalks.

Superintendent of Finance

Nothing further added to the written report.

Recreation Division

In addition to the written report, Campbell reported that the summer has been very busy with over 100 children in attendance at various programs at the Community Center on a daily basis, not including the attendance at the outdoor camps.

Preschool enrollment is at about 70%, with morning classes full. This represents a normal enrollment picture as morning is the desired timeframe for preschool enrollment. The Fall Brochure is at the printer and should be in the homes in about one week. Board Member Malloy asked if classes are cancelled if minimum numbers are not met. Campbell responded that they are not always cancelled, and in fact, new classes are usually not cancelled in order to get the program off the ground, introduce the residents to the class and teacher which then allows them to spread the word. It is found that the next time the class is offered, it usually meets and sometimes exceeds the minimum requirement.

Campbell informed the Board that Whole Foods is the cooking class sponsor and will be giving \$500 gift card coupons and bags away in classes. In addition, Whole Foods will have a nutrition wheel with prizes at Harvest Fest and will also be hosting a meet and greet breakfast for our preschool parents.

UNFINISHED BUSINESS

No Unfinished Business.

NEW BUSINESS

Preliminary Projections for Woods Pool Operations for 2011

Pacanowski provided the Board with a Preliminary Operation Report for 2011. Approximately \$4,000 more was spent on maintenance of the pool than anticipated. This was due to unforeseen painting requirements. In addition, prevailing wages are

making an impact on the pool budget. Staff wages were not raised this year, and membership fees were not raised this year. Campbell notified the Board that audits this season were all very good. Staff was excellent this summer.

Bergholz commented that the pool looks great.

Pacanowski will obtain figures from swim lessons, and provide a more detailed report at the September board meeting in order for the Board to make their decision regarding the Woods Pool 2012 Operating Season at the October or November board meeting.

Woods Pool Alcohol Rental Policy

Pacanowski informed the Board that PDRMA recommended that the park district discontinue allowing alcohol into the pool during rentals. Staff recommendation is to allow for alcohol rental under the same stipulations as other parks, with alcohol staying in designated areas.

Fara asked if there were party rentals with alcohol in the past.

Campbell responded that there was only one rental this summer with alcohol, and they purchased the additional rental insurance as required with alcohol.

Pacanowski added that PDRMA would like the alcohol excluded from the pool area regardless of whether additional insurance is purchased.

If the park district decides to allow the alcohol in the pool area, it would be against PDRMA'S risk management advisement.

Caplis stated that if the alcohol designated areas are put in place, they must be enforced or the park district would be liable.

Pacanowski will check back with PDRMA to verify liability if due diligence is taken to enforce the designated areas, yet someone still successfully sneaks alcohol into an undesignated area.

Bergholz asked if there would be an issue with storage of alcohol.

Pacanowski responded that there would not be an issue with storage of alcohol.

Oak Grove Non-Permitted Use

Permanent signage has been posted outlining what is and what is not allowed on Oak Grove premises. This will allow neighbors the confidence to call the police, and the police an enforceable ordinance.

Loyola University Utilization of Park Facilities

Pacanowski provided a copy of correspondence to Dr. Jayanthi from August 8, 2011. Pacanowski informed the Board that Dr. Jayanthi, from Loyola in Burr Ridge, used the park district tennis court to assess a patient's recovery status from a recent surgical procedure. As the park district continues to look for ways to build our relationship with Loyola, this unique activity is one way that can continue that trend, however, some paperwork will need to be completed in order to continue this type of access in the future, specifically a certificate of insurance naming the Burr Ridge Park District as additional insured.

Adopt Soccer Goal Safety & Education Policy

Pacanowski informed the Board that a new State law took effect mandating the implementation of a new moveable soccer goal education policy. The park district is already in compliance. We have one set of moveable soccer goals. Fields were re-lined that were used for both soccer and football and staggered in order to move the

soccer goals and mount them so that they do not have to be moved during the season. Stickers will be placed on the goals as required.

Caplis asked if notices will be sent out.

Pacanowski responded that a copy of the notice will be sent to AYSO asking them to send the notices out to their participants.

Fara asked if Lacrosse nets are still on the park property.

Pacanowski responded that they are not on the property this year.

Fara asked if the school is still leaving cones on the park fields.

Pacanowski responded that the park district is staying on top of the situation with the cones.

Bergholz asked if there should be a phone number listed for after hours.

Pacanowski responded that this would not be necessary.

Fara moved to Adopt the Moveable Soccer Goal Safety Act, also known as Zach's Law, 430 ILCS 145/1, seconded by Bergholz, and approved by roll call vote.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

APPROVAL OF BILLS

Caplis asked for verification for the moon walk at the Farmers Market.

Campbell responded that the village reimburses the park district for the moon walk.

Caplis asked for verification of the Health Concepts Coffee Machine.

Campbell responded that it is for service on the large coffee machine which is serviced with a direct water line and is billed for service per quarter.

Caplis asked for verification of tractor service.

Pacanowski responded that in return for the use of the little league tractor to maintain the fields, the park district performs small service requirements on the tractor.

Bergholz asked if a stair step is being worked on for the tractor rides for Harvest Fest.

Pacanowski responded that the stair step is being worked on right now.

Fara moved, seconded by Caplis and approved by roll call vote to approve August bills.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

ADJOURN TO EXECUTIVE SESSION

Caplis moved, seconded by Malloy, and unanimously approved to adjourn to Executive Session at 7:50pm.

ADJOURNMENT

Regular meeting reconvened at 8:05pm. Caplis moved, seconded by Fara, and unanimously approved to adjourn the Regular Meeting at 8:06pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary