

**Burr Ridge Park District
Regular Meeting
November 21, 2011**

REGULAR MEETING

The Regular Meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 7:02pm by President Rob Quigley.

Present: Board Members Bergholz, Caplis, Fara, Malloy, Quigley
Absent: None
Also Present: Jim Pacanowski, Director of Parks and Recreation,

APPROVE

November 21, 2011 Agenda

Item VIA Unfinished Business, Harvester Park Little League Update, was added to the Agenda.

October 10, 2011 Regular Meeting Minutes

Fara moved, seconded by Malloy, and approved by roll call vote to approve the October 10, 2011 Regular Meeting Minutes.

Ayes: Caplis, Fara, Malloy, Quigley Nays: None Abstain: Bergholz

October 24, 2011 Special Meeting Minutes

Caplis moved, seconded by Malloy, and approved by roll call vote to approve the October 24, 2011 Special Meeting Minutes with the correction on page 2, paragraph 2, line 1, adding the word "potentially" in order that the sentence correctly reflect the following: "Caplis stated that IMRF is potentially going into bankruptcy and social security is not stable".

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to the written report.

REPORTS

Director of Parks and Recreation

In addition to the written report, Pacanowski noted that special attention should be given to the item related to the Gower School District March referendum for a new gymnasium at Gower Middle and renovations to an existing gymnasium at Gower West. This

referendum will not affect a tax rate increase, however, legal requirements require that it is taken to a referendum unlike our new bond issues.

Fara asked when the last time Gower went for a referendum was.

Pacanowski responded that it is believed to be for a roof approximately in the year 2000.

Bergholz asked what implications, if any, a Gower referendum would have on Park District Refinancing Plans and Master Plans.

Pacanowski responded that the impact of a referendum by Gower could have major impacts on Park District plans and the Board should be prepared for discussion at the December Board meeting.

Superintendent of Finance

In addition to the written report, Pacanowski noted that the Audit Report mentioned several noteworthy items, such as: we are rated A1, a large portion of our revenues are generated from program fees being charged, overall the financial choices by park district staff remains solid, and park district staff has excellent budgetary skills.

Bergholz asked if any criticisms were noted in the Audit Report.

Pacanowski responded that no criticisms were noted in the Audit Report.

Bergholz reported that the Foundations Annual Appeal letter will be going out to all taxpayers of the park district, and will gladly accept contributions. In addition, the Foundation is looking for new members and would appreciate Board Members input for potential candidates.

Fara asked if there was a specific reason the Foundation Tea and Fashion Show is being moved to the William Tell in 2012.

Bergholz responded that the venue at the Ashton Place was too large for the event, the William Tell has joined the Chamber, and in addition has offered a nice package for the event as well.

Recreation Division

In addition to the written report, Pacanowski reported that the Halloween event went very well and a written financial report will be given at the December meeting. A girl scout event was held at the wetlands at Harvester Park, and it was a great application for this facility. It is anticipated that word of mouth will increase this type of use at the facility next year.

Caplis asked if there can be a second day added for Polar Express since there is such a long wait list.

Pacanowski responded that Metra has a maximum of 110. In addition, there are several park districts that hold the same event. It is therefore unlikely that we would be able to get another 110 people to hold a second day. It would be very difficult and not fiscally responsible to conduct this large scale event for less than the maximum number of people.

Fara asked if it would be possible to cooperate with another park district in order to meet the maximum number for the added second day.

Pacanowski will look into the matter and report back to the Board.

UNFINISHED BUSINESS

Harvester Park Little League Update

An email was received from Ron White asking to put the non-resident little league fee at \$10.00 more per person. Pacanowski informed the Board that it is believed that \$10.00

per person is too low due to the cost of maintenance of the fields for little league. If little league was not using the fields, the same type of maintenance would not be performed for the fields. A more appropriate cost per person for non-resident fee would be \$25.00 per person.

Fara stated that the \$25.00 per person for non-residents was discussed at the previous board meeting with Ron White and that a maximum amount for year number one would be capped in order to keep the amount affordable for the league.

After some discussion, it was again agreed that a \$25.00 per person with a maximum total cap would be the best financial agreement for both the park district and little league.

Pacanowski will discuss this further with Ron White and report back to the Board.

NEW BUSINESS

PDRMA Reaccreditation Update

Pacanowski received a call that the Burr Ridge Park District received a Reaccreditation Rating of 98.95%. Official paperwork will be received shortly.

Refinance Review/Public Meetings/Master Plan Publication Schedule Discussion

Pacanowski notified the Board that if projects are deemed necessary and it is decided that it is necessary to refinance, a certain schedule needs to be followed in order to satisfy public meetings schedules. In addition, the Board may decide to change project plans based on public input from these public meetings. Pacanowski provided the Board with a schedule and asked for Board direction.

Caplis asked if refinancing would be recommended only if projects are deemed necessary.

Pacanowski responded yes, that would be the only case for refinancing. If the Board did not want to proceed with the project list, refinancing would not be necessary, the public meeting would not be required, the public meeting could be cancelled.

Fara asked if all Board Members would be required to attend the January 24th meeting. Pacanowski responded that the January 24th meeting would be an informational meeting, and as such no action is required by the Board and attendance is not mandatory.

It was unanimously agreed to proceed with the schedule as presented by Pacanowski

Announce 2011 Levy

Pacanowski informed the Board that the Levy will be on the Agenda for December in order to fulfill procedural requirements.

APPROVAL OF BILLS

Quigley asked why cabinets installed in Room D were not on the bills for the fiscal year. Pacanowski responded that it is believed the cabinets were installed after April 30th, which would then be the next fiscal period. Pacanowski will verify this.

Malloy asked if the Park District receives points or rewards for the Master Card purchases.

Pacanowski will look into this and report back to the Board.

Bergholz moved, seconded by Malloy and approved by roll call vote to approve November bills.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

ADJOURNMENT TO EXECUTIVE SESSION

Malloy moved, seconded by Fara, and unanimously approved to adjourn to the Executive Session at 7:30pm.

Malloy moved, seconded by Bergholz, and approved by unanimous vote to adjourn the Executive Session meeting at 8:16pm.

Quigley moved, seconded by Fara, and approved by unanimous vote to return to regular meeting at 8:17pm.

Caplis moved, seconded by Malloy, and unanimously approved to adjourn the regular meeting at 8:18pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary