

**Burr Ridge Park District
Regular Meeting
January 10, 2011**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 7:02 p.m. by President Quigley.

Present: Board Members: Bergholz, Caplis, Fara, Quigley
Absent: Malloy
Also Present: Jim Pacanowski Director of Parks and Recreation,
Supt. Of Recreation Lavonne Campbell,
Supt. Of Finance Jamie Janusz

APPROVE

January 10, 2011 Agenda

No changes were made to the agenda.

December 13, 2010 Regular Meeting Minutes –Tim Fara moved, seconded by Caplis, and approved by roll call vote to approve the December 13, 2010 regular meeting minutes.

Ayes: Caplis, Fara, Quigley

Nays: None

Abstain: Bergholz

OPEN FORUM

No Open Forum

CORRESPONDENCE

In addition to the written report, Pacanowski reported that reimbursement checks for lifeguard audits and risk management excellence were received from PDRMA.

REPORTS

Director of Parks and Recreation

In addition to the written report, Pacanowski informed the Board there was a disagreement between hockey players and figure skaters at the ice rink regarding whose time on the ice was assigned at that particular time. Police were called to resolve the issue. The ordinance with the Burr Ridge Police Department was updated in order for the police to enforce the rules and regulations of the ice rink. This is the first reported incident of a problem at the rink in 12 years. New signage and police enforcement should prevent any future issues.

Superintendent of Finance

Nothing further was added to the written report.

President Quigley asked if the CD's invested with Burr Ridge Bank 7 Trust were insured. Janusz responded that any amount invested over \$250,000 will be collateralized.

Recreation Division

No official Recreation Report. Winter/Spring 2011 brochures have been delivered to homes and registrations are ramping up.

UNFINISHED BUSINESS

No unfinished business.

NEW BUSINESS

Approve to Go to Bid for Oak Grove Park Improvements

Pacanowski informed the board that he has the bid documents from the park district attorney and the final construction drawings are in progress. The preliminary budget was included in the site plan. There are no significant changes to the original plan. A rendering of several pieces of play equipment was given to board members.

Maintaining natural aesthetics will be a top priority for the Oak Grove Improvements
Caplis asked if storm water issues have been clarified by the Village.

Pacanowski responded that there should be no insurmountable storm water issues at Oak Grove.

Caplis asked if the shelter size will be similar to the shelter that is currently at the Harvester Park Wetlands.

Pacanowski responded that the shelter at Oak Grove is approximately 24' x 36' and is slightly smaller than the one at the wetlands.

Bergholz expressed a desire for an adult fitness station to be considered in the future.

Pacanowski responded that the adult fitness station cost is approximately \$30,000. An adult fitness station can be added at a later date if the board so desires.

Caplis moved, seconded by Fara and approved by roll call vote to Approve Going to Bid For Oak Grove Park Improvements.

Ayes: Bergholz, Caplis, Fara, Quigley Nays: None Abstain: None

Extend Grounds Maintenance & Facility Services Contract

Pacanowski previously presented the Board with a study of In-House Maintenance versus an outside Maintenance Service contract at the November and December meetings. Pacanowski asked for direction from the Board as to whether or not a Grounds Maintenance and Facility Services Contract will be extended.

Bergholz moved that the Grounds Maintenance & Facility Services Contract with Andy's Landscaping be extended until April, 2012 provided that all prices remain the same as the current contract. Motion seconded by Fara and approved by roll call vote to Extend Grounds Maintenance & Facility Services Contract.

Ayes: Bergholz, Caplis, Fara, Quigley Nays: None Abstain: None

Update Usage Policy for Parks & Athletic Facilities

Pacanowski provided the Board with an updated Usage Policy for Parks and Athletic Facilities. Shelter fees and maximum number of people allowed have been updated, which includes the new shelters at Harvester Park Wetlands and Oak Grove. A maximum number of 50 people for rental of the wetland shelter will be strictly enforced in order to allow the general public to utilize the wetlands during a rental and also to continue being a courteous neighbor for surrounding homes. Fees for non residents have been increased for use of the athletic facilities.

Caplis asked if there are enough resident rentals of the facilities to maintain consistent use.

Pacanowski responded that there are appropriate levels of participation from resident use.

Bergholz asked if it is mandatory that a supervisor be on site during a rental.

Pacanowski responded that in order to ensure rules and regulations are followed, and in case of an emergency, it is vital that all rentals be supervised by a park district employee.

Fara asked for clarification of what type of shuttle service will be offered.

Pacanowski responded that if there are rentals for the wetland shelter that have people attending that are physically unable to walk a great distance, they would be able to rent the 15 passenger van to transport their guests from the parking lot to the shelter.

Bergholz asked if the Park & Athletic Facility Policy was the same for Woods Pool.

Campbell responded that there is a separate usage policy and rental agreement for Woods Pool.

Pacanowski added that new tri-fold pamphlets will be available with updated information for rentals.

Bergholz questioned the wording for games of chance not being allowed and how that may affect a family raffle at a shelter.

Campbell responded that the park district must follow Village rules for games of chance and there are times that a permit needs to be requested from the Village.

Bergholz moved to approve the Usage Policy for Parks & Athletic Facilities with minor typographical corrections. Seconded by Caplis and approved by roll call vote.

Ayes: Bergholz Caplis, Fara, Quigley Nays: None Abstain: None

Discuss Rules for Public Comment at Open Meetings

Pacanowski presented the Board with an amendment to the Open Meetings Act as required by a new law, and a Draft Ordinance establishing rules for public comment at open meetings as drafted by Barb Gosselar, Park District Attorney.

Quigley asked that each rule be discussed in order for the board to be fully informed of all rules as written in the proposed ordinance.

Explanation and discussion of each rule occurred.

Adopt Ordinance 04-10 for Rules for Public Comment at Open Meetings

Caplis moved to Adopt Ordinance 04-10 for Rules for Public Comment at Open Meetings. Seconded by Bergholz and approved by roll call vote.

Ayes: Bergholz Caplis, Fara, Quigley Nays: None Abstain: None

Planet 62: Advanced Science Investigations & Learning

Pacanowski informed the board that he and Campbell have been working with Gower District 62 in developing a unique learning opportunity for students utilizing the Harvester Wetlands. This educational program is being called Planet 62. In addition, there are several new programs utilizing the Harvester Wetlands that the park district will initiate and run on a regular basis.

Caplis requested Pacanowski look into Saia trucking moving any soil which can potentially release toxic chemicals into the wetlands.

Pacanowski has already been in contact with Paul May to discuss the oily moisture which may be runoff and a possible leak from the water tower at Saia. Pacanowski will contact the Village again and report back to the board.

Approve 2011 Mileage Reimbursement Rates

Caplis moved, seconded by Bergholz and approved by roll call vote to approve the 2011 Mileage Reimbursement Rates.

Ayes: Bergholz Caplis, Fara, Quigley Nays: None Abstain: None

APPROVAL OF BILLS

Caplis moved, seconded by Fara and approved by roll call vote to approve the January bills.

Ayes: Bergholz, Caplis, Fara, Quigley Nays: None Abstain: None

ADJOURN

Fara moved, seconded by Caplis and unanimously approved, to adjourn the regular meeting at 7:52 pm.

Sherry Stednitz
Recording Secretary