

**Burr Ridge Park District  
Regular Meeting  
December 13, 2010**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 7:00 p.m. by President Quigley.

Present:	Board Members: Caplis, Fara, Malloy, Quigley
Absent:	Bergholz
Also Present:	Jim Pacanowski Director of Parks and Recreation, Supt. Of Recreation Lavonne Campbell

**APPROVE**

**December 13, 2010 Agenda**

No changes were made to the agenda.

**November 18, 2010 Regular Meeting Minutes** –Tim Fara moved, seconded by Quigley, and approved by roll call vote to approve the November 18, 2010 regular meeting minutes.

Ayes: Fara, Quigley                      Nays: None                      Abstain: Malloy

**November 6, 2010 Special Meeting Parks Tour Minutes** – Initially tabled to await arrival of Board Member Caplis.

Caplis moved, seconded by Quigley, and approved by roll call vote to approve the November 6, 2010 special meeting parks tours minutes.

Ayes: Caplis, Quigley                      Nays: None                      Abstain: Fara, Malloy

**OPEN FORUM**

No Open Forum

**CORRESPONDENCE**

Nothing further added to the written report.

**REPORTS**

**Director of Parks and Recreation**

In addition to the written report, Pacanowski informed the Board that skating at Palisades has already begun. The ice was in great shape and people were skating on the rink last week. Rain and snow has made it necessary for some maintenance on the rink which will be performed after the Board Meeting.

The Superintendent of Gower Schools has contacted Pacanowski to discuss the possibility of educational opportunities at the wetlands between the school and the park district utilizing school funds. Superintendent Griesbach will discuss the issue with the

School Board and get back to Pacanowski. The Burr Ridge Park District already has a before and after school program, summer program, and enrichment program integrated with Gower School. The addition of an educational program with the natural wetlands at Harvester Park will be a unique and positive addition to the cooperative programs held between Gower and the park district.

Pacanowski is in the process of putting together several trail kits for park visitors to use during visits to the wetlands at Harvester Park. One kit would focus on birds. The IDNR has studied the habitat at Harvester Park and their scientists have identified a large number of birds in our wetlands. Another kit will be a "Know Your H2O" kit focusing on pond water. Pacanowski will update the Board as the kits progress. Malloy asked if there would be a fee for the use of the trail kits.

Pacanowski responded that the use of the kits would be free, it would only require a drivers license to ensure the return of the kit.

### Superintendent of Finance

In addition to the written report Pacanowski informed the Board that donations have already been received from a mailing that went out to residents sent by the Foundation. Quigley asked for information regarding the Foundation meetings in order for Board Members to attend.

Pacanowski will report back to the board at the next meeting.

### Recreation Division

In addition to the written report, Superintendent of Recreation Campbell showed the Board Members a preview of the next Winter/Spring 2011 brochure. This brochure will be mailed out one to two days after Christmas. Pacanowski added that the staff has done a great job putting the brochure together. Campbell also informed the Board that Loyola Medical Center has sponsored the back cover of the brochure and will do so again for the summer brochure. In addition, Loyola is purchasing a sign for the village which will incorporate Harvester Park, and is also sponsoring the first summer concert. Campbell presented the Board with the Halloween Event report. The event budget was \$6,000 and the cost was \$6,500. Some of the \$500 was spent on restocking items which were in need of replacement.

Pacanowski added that the next several years should see an even larger attendance number at the Halloween event due to the fact that Halloween will fall during the week. Campbell informed the Board that the Kiwanis Pancake Breakfast went well with over 300 children in attendance. The Polar Express will be held Sunday which is a sold out event with over 50 on a waitlist. The December senior social was a success as well, which was also a sold out event with a waitlist. Sponsorships of \$200 to \$300 have been received for several of the monthly senior socials.

## **UNFINISHED BUSINESS**

### Woods Park Improvements Update

Work has been completed. Kenneth Company is being paid off. Utility Dynamics will be paid as well, holding \$2,000 in reserve to ensure that the company returns to clean the concrete and repairs turf in the spring when weather conditions allow.

### Grants Update

Nothing further added to the written report.

## **NEW BUSINESS**

### Adopt Levy Ordinance 10-3 for 2010

Pacanowski asked that the ordinance be formally passed based on the discussion at the previous Board Meeting.

Malloy moved, seconded by Fara and approved by roll call vote to Adopt Levy Ordinance 10-3 for 2010.

Ayes: Caplis, Fara, Malloy, Quigley      Nays: None      Abstain: None

### Review Study of In House Park Maintenance Operation

Pacanowski previously presented the Board with a study of In-House Maintenance versus an outside Maintenance Service contract at the November meeting. Pacanowski asked for direction from the Board as to whether or not further consideration should be given to an in-house maintenance operation. Pacanowski spoke with absentee Board Member Bergholz over the telephone and Bergholz relayed that if the price of the contract was not raised, it is her recommendation to move forward with an extension of the contract for one year. The Board unanimously agreed that Pacanowski should move forward with the contract extension.

Pacanowski will prepare the necessary paperwork and place this item on the agenda for approval at the next meeting.

### Gateway SRA Membership Update

Pacanowski provided the Board with details of a possible change in the Gateway SRA Membership. Countryside has pulled out of Gateway SRA Membership, and Hinsdale is considering pulling out as well. Pacanowski informed the board that the Gateway Board is considering many options, one being raising certain fees. Pacanowski will keep the Board informed as changes occur.

Caplis asked if a governmental body has to provide for special recreation.

Pacanowski responded that it is not mandatory to provide for recreation services for people with special needs.

Caplis asked how many active participants are from Hinsdale and Burr Ridge and what the cost is for membership in the Gateway SRA.

Pacanowski responded that Hinsdale and Burr Ridge are in the top 50% as far as number of participants. Burr Ridge pays \$22,000 to \$23,000 per year.

### Oak Grove Project Discussion

Pacanowski informed the Board that he will be meeting with Paul May of the Village of Burr Ridge on Wednesday, December 15, 2010 in order to discuss storm water requirements at Oak Grove in order to gather input needed to proceed with budgeting for engineering costs. OSLAD has rejected the grant, and in response, the signage costing \$3,500 was cut, as well as the four fitness stations and 85% of the playground area. A more natural play area such as a log play area would be submitted in the plan to replace the original playground design. The total cost of the project is now estimated at \$244,000, of which \$50,000 has been budgeted for this project. Bids can be sent out to general contractors after storm water clarification is received from the Village on

Wednesday. Another contract would be put out for bid for items such as trails and landscaping services. In addition, certain items such as stone wrapped columns and restroom facilities can be added at a later date.

Pacanowski asked the Board for direction as to whether or not this is the direction the Board would like to follow.

Malloy asked if a concrete floor will be poured for the playground and if fishing will be allowed in the pond.

Pacanowski responded that no concrete flooring will be poured. Fishing will not be encouraged or discouraged.

The Board unanimously agreed to allow Pacanowski to continue in this direction.

### **APPROVAL OF BILLS**

Malloy moved, seconded by Fara and approved by roll call vote to approve the December bills.

Ayes: Caplis, Fara, Malloy, Quigley    Nays: None    Abstain: None

### **ADJOURN**

Caplis moved, seconded by Malloy and unanimously approved, to adjourn the regular meeting at 7:45 pm.

Sherry Stednitz  
Recording Secretary