

**Burr Ridge Park District
Regular Meeting
April 11 , 2011**

The regular meeting of the Burr Ridge Park District was called to order at the Burr Ridge Community Center at 7:00 p.m. by President Quigley.

Present: Board Members: Bergholz, Caplis, Fara, Malloy,
Quigley
Absent: None
Also Present: Jim Pacanowski Director of Parks and Recreation,
Supt. Of Recreation Lavonne Campbell,
Supt. Of Finance Jamie Janusz

APPROVE

April 11, 2011 Agenda

No changes were made to the agenda.

March 14 , 2011 Regular Meeting Minutes –Malloy moved, seconded by Caplis, and approved by roll call vote to approve the March 14, 2011 regular meeting minutes.

Ayes: Bergholz, Caplis, Malloy, Quigley Nays: None Abstain: Fara

OPEN FORUM

No Open Forum

CORRESPONDENCE

Nothing further added to the written report.

REPORTS

Director of Parks and Recreation

In addition to the written report, Pacanowski informed the Board that Oak Grove improvements were progressing well.

Board Member Fara asked when work would be completed.

Pacanowski responded that the deadline is July 1st, however, if work progresses as quickly as it has, the project will be completed prior to the deadline.

Superintendent of Finance

Nothing further added to the written report.

Recreation Division

Nothing further was added to the written report.

UNFINISHED BUSINESS

Planet 62 Workshop Update

Pacanowski reported that the Planet 62 Workshop pamphlet has been distributed to Gower school and registration began the next day. There are currently 10 students enrolled.

Fara asked what the maximum number of students is.

Pacanowski responded 28. In order to keep the integrity of the labs intact, the class sizes must remain approximately 6-7 students per lab maximum. If there is a large waitlist, it is possible to double the number and bring the maximum to 48-50 by doubling the labs/instructors. Board Members are welcome to attend the opening of the Workshop which begins on May 13th.

President Quigley asked if the workshop is open to the general public.

Pacanowski responded that currently the registration is open to Gower, and then will open to the general public if spots are available. In the future, programs like this will be incorporated into the general programming of the park district. In addition, all instructors at the park district will have access to the lesson plans and equipment/supplies being used in this workshop.

NEW BUSINESS

Review FY 2011-2012 Proposed Budget

Pacanowski provided the Board with details in regard to fund balances and the capital budget in order to foresee future activity and needs.

Board Member Caplis asked if the Woods Pool fund projection was a conservative figure.

Pacanowski responded that when projecting the Woods Pool budget, it is always best to project funding utilizing a worst case scenario, such as bad weather conditions, unforeseen maintenance requirements, etc.

Quigley asked for verification that \$82,000 is from the reimbursement from Com Ed.

Jamie Janusz replied that the \$82,000 is the reimbursement from the recapture of funds due to incorrect billing from Com Ed.

Board Member Malloy asked for clarification of surplus deficit funds.

Janusz responded that the previous fiscal year ending balance becomes the beginning balance for the current fiscal year.

Caplis asked if items such as the engineering items and the sled hill at Harvester will have to be brought up and voted upon at the Board meeting even though the budget may be passed with these items listed in the proposed budget.

Pacanowski responded that even though these items may be in the proposed budget, they would still need to be brought up before the board and approved by vote.

Caplis asked if the asphalt repair in the budget is for resurfacing or sealing.

Pacanowski responded that the repair is for fixing cracks, some holes, and sealing at all parks.

Caplis asked if this project will go out for bids.

Pacanowski responded that the price is under \$20,000 and will not go out for bid. The board now has the opportunity to study the proposed budget in preparation for May's approval of the preliminary budget.

Approve Resolution 11-01 Identity Protection Policy

Janusz informed the Board that although it is the policy of the Burr Ridge Park District to keep Social Security Numbers confidential, it is recommended that there be a written policy adopted and signed by all employees and incorporated as part of our training process to insure Social Security Number confidentiality.

Fara moved, seconded by Malloy, and approved by roll call vote to Approve Resolution 11-01 Identity Protection Policy as written.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

APPROVAL OF BILLS

Malloy moved, seconded by Caplis, and approved by roll call vote to approve the April bills.

Ayes: Bergholz, Caplis, Fara, Malloy, Quigley Nays: None Abstain: None

ADJOURN TO EXECUTIVE SESSION

Caplis moved, seconded by Fara and unanimously approved, to adjourn to the Executive Session Meeting for the purpose of discussing full time evaluations and raises at 7:35pm.

Regular Meeting reconvened at 8:06pm. Regular meeting adjourned at 8:07pm.

Respectfully submitted,

Sherry Stednitz
Recording Secretary